

To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel, Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 25th May 2022 at approx 8pm in High Wych Memorial Hall
following the Annual Parish Electorate and Annual Council Meetings that commence at 7.15pm

All prevailing Coronavirus regulations will be observed

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 19th May 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.035 To receive and accept apologies for absence

22.036 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

22.037 Approval of Minutes: Ordinary Parish Council Meeting held on 16th March 2022

To consider suspending the Meeting for Public Comments

22.038 Chairman's Announcements

22.039 To note the casual vacancy due to the resignation of Cllr Heather Nardone

22.040 Police Report

22.041 County and District Councillors' reports: To receive reports

22.042 Planning

1. New Planning Applications received

3/22/0737/HH	Great Pennys Barn, Actons Lane, High Wych: Erect cart lodge	By 31 st May
3/22/1036/PNHH	Templewood, High Wych Rd: Single storey rear extension. <i>Presumption that planning permission is not required.</i>	
3/22/0718/FUL	Land at Primrose Cottage, High Wych Rd: Change of use to provide 6 pitches for travelling community	26 th May

2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters
2. Manor of Groves listed gates concerns

22.043 Finance

1. To receive the Treasurer's Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer's report, including Clerk's expenses
3. To ratify decision to make a £350 Jubilee Event grant to the Community Committee

4. To approve a £150 Jubilee Event grant to the AGVH (email request 12/5)
5. **Annual Governance and Accountability Return (AGAR) 2021/22**
 1. **To Resolve that the Parish Council meets the criteria and wishes to be an exempt authority**
 2. The RFO and Chairman to sign the **Certificate of Exemption**
 3. To receive the Internal Auditor's report and note that the **Internal Audit Report** (p.4) has been signed
 4. **To approve by Resolution Section 1: The Annual Governance Statement** (p.5). The Clerk and the presiding Chairman to sign.
 5. **To consider Section 2: Accounting Statements** (p.6) as signed and presented by the RFO.
 6. **To approve by Resolution Section 2 Accounting Statements** (p.6). Presiding Chairman to sign.
 7. **To Resolve** to set the 30-working day period for the **Exercise of Public Rights** as **Monday 13 June – Friday 22 July 2022.**
6. **Insurance:** To approve Insurance renewal with Zurich Municipal

22.044 1. Highways

1. Pavement parking issues in High Wych Lane: update
2. Overgrown hedges: update, including MOG Bakers Lane hedge
3. HCC Highways heavy road surfacing plant parked on AG Village Green in April

2. Footpaths and Public Rights of Way

1. Modification Order for footpath near Broadfields: update
2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.

3. Other Parish Matters

1. **High Wych Memorial Hall and car park:** Update on any issues
2. **Bus shelter:** Refurbishment update
3. **Commemorative Village sign**
 1. To approve by resolution the signing of the lease and licence for the land with EHDC
 2. Two councillors to then sign the lease, witnessed by the Clerk
4. **QEII Jubilee:** "Queen's Green Canopy" (QGC) initiative: Update and site proposals
5. **Railings:** Update on maintenance for railings by zebra crossing
6. Manor of Groves listed gates

22.045 1. Playing fields and buildings

1. Harlow Theatre Company

1. Update on development progress
2. Update on lease renewal

2. Play area

1. Update new play area equipment and progress on S106 funding.
2. To receive Minutes of Working Group meeting 5th May
3. Monthly play area inspections: Update
4. Annual RPII summer 2022 (via EHC)

3. Boundary hedge: to consider options

2. Allotments : To receive report

22.046 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: re Manor of Groves listed gates (22.042.3.3)
- Parishioner: HCC Highways heavy plant parked on AG Village Green during road works (22.044.3)

22.047 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

22.048 Date and venue of next Parish Council Meetings: 20th July, 8pm, Allen's Green Village Hall

APPENDIX Agenda item 22.042.2

Planning Decision Notices (as at 19th May, for information only)

3/22/0199/HH	Elms, Slough Road: Detached car port	GRANTED
3/22/0446/HH	4 Trimms Green: Replace rear extension; remove garage.	GRANTED
3/19/1046/FUL	Land adj to Fifth Avenue: Eastwick crossing and associated works	GRANTED
3/21/1412/HH	Tharbies Farmhouse: APPEALED Ref 21/00120/REFUSE	REFUSED
3/21/3035/FUL	Mountfitchet: Demolish dwelling and erect detached replacement.	REFUSED
3/22/0076/HH	Andor, Slough Road: remove conservatory. Loft conversion and	Awaited

	new extension.	REFUSED and APPEALED	
3/21/2998/LBC	Carters Barns: Variation of Condition 2, 3/19-2224/LBC.		Awaited
3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential		Awaited
3/21/0824/FUL	Land at Leaky Cauldron Corner: Erect 4 No. 4-bed dwellings		Awaited
3/20/1665/HH	Sweetdews Barn	APPEALED Ref 00003/REFUSE	Awaited